

REQUEST FOR QUALIFICATIONS (RFQ)

Phase I and II Engineering Services to construct a southbound turn lane at the Troy-O'Fallon Road and Country Lane intersection.



September 16, 2020

General

The City of Troy is seeking Statements of Qualifications from Consulting Engineering firms interested in providing Phase I and II engineering services for the Troy-O'Fallon Road and Country Lane intersection. The project will include pavement widening necessary to construct a southbound left turn lane and is federally funded with an anticipated letting date of March 2022.

If your firm would like to be considered for these services, you may respond to our office at the address indicated. Responding firms should not submit, either formally or informally, to the City any verbal or written estimate of cost in terms of dollars, hours, percentage of construction cost, or any other measure of compensation. Limit your letter of interest to no more than four pages.

Interview or presentation will not be required for the firm selection. The QBS based selection will be fully compliant with federal requirements of 23 CFR 172 and the Brooks Act as described in Section 5-5 of the BLRS Manual, specifically Section 5-5.06(e).

Conceptual Plan



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Independent Estimate

The estimate for this project is as follows:

- Phase I Engineering \$39,000
- Phase II Engineering \$59,000
- Total Project estimate \$721,000

Qualifications

Firms must be IDOT prequalified in the following categories:

- Highways - Roads and Streets;
- Special Studies – Location Drainage;
- Location Design Studies – Reconstruction / Major Rehabilitation;
- Special Studies – Traffic Studies;
- Special Services – Surveying.

The Statement of Qualifications shall describe the capabilities of your firm and emphasize its specialties and strengths. It should include a statement that indicates your firm's understanding of the project as well as information on key personnel you would assign to the project. Please include previous work history with the City as well.

Conflict of interest

The City of Troy requires consultants to submit a disclosure statement with their procedures. The City of Troy requires the use of the IDOT BDE DISC 2 Template as their conflict of interest form.

Evaluation

The City of Troy will evaluate firms based on:

- Technical Approach
- Firm Experience
- Staff Capabilities (Prime/Sub)
- Past Performance
- Specialized Expertise

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Criteria Max Points	Points
<ul style="list-style-type: none">• Technical Approach	10
<ul style="list-style-type: none">• Firm Experience	30
<ul style="list-style-type: none">• Staff Capabilities (Prime/Sub)	25
<ul style="list-style-type: none">• Past Performance	25
<ul style="list-style-type: none">• Specialized Expertise	10
Total Maximum Points	100

Statement of Qualifications must be received no later than 4:00pm, October 07, 2020 at the address listed below. Please mark submittals "RFQ – Troy-O'Fallon Road/Country Lane Intersection Improvement." The City of Troy will select a firm on a tentative date of October 27, 2020. Questions may be directed to Doug Partney at (618) 667-9924 or email dpartney@troyil.us.

Submit to: Mr. Doug Partney
City Administrator
City of Troy
116 East Market Street
Troy, IL 62294