



**Request for Proposal  
Riggin Road Water Main Extension  
City of Troy, IL**

**BID RESPONSES MUST BE RECEIVED BY: 10:00am local time on Wednesday, July 27<sup>th</sup>, 2022.**

The City of Troy seeks a qualified contractor for a water main replacement project.

Please submit any questions regarding this bid in writing to the City Engineer, Tom Cissell via email to: [tom.cissell@oatesassociates.com](mailto:tom.cissell@oatesassociates.com).

All addenda will be posted on: [www.troyil.us](http://www.troyil.us)

**MAILING INSTRUCTION:** Print or type Bid Title and Due Date on the lower left hand corner of the envelope or package. Delivered **SEALED BIDS** must be received in the Administration Office prior to **10:00am on July 27<sup>th</sup>, 2022**. Bids will be opened by the Purchasing Manager at the location listed below.

**RETURN BID TO:** City of Troy Public Works  
Attn: Tom Cissell  
116 E. Market St.  
Troy, IL 62294

By signing this cover page, the bidder shall hereby declare understanding, agreement and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all requirements and specifications contained herein and the Terms and Conditions. In addition, the bidder shall further agree that upon receipt of an authorized purchase order from the City of Troy or when a Contract Resolution is signed and issued by an authorized official of the City of Troy, a binding contract shall exist between the bidder and the City of Troy.

**SIGNATURE REQUIRED / RETURN WITH BID**

LEGAL NAME OF ENTITY/INDIVIDUAL FILED WITH IRS FOR THIS TAX ID NO.	DOING BUSINESS AS (DBA) NAME
MAILING ADDRESS	
CITY, STATE, ZIP CODE	
CONTACT PERSON	EMAIL ADDRESS
PHONE NUMBER	FAX NUMBER
TAXPAYER ID NUMBER (TIN)	TAXPAYER ID (TIN) TYPE (CHECK ONE) _____ FEIN      _____ SSN
VENDOR TAX FILING TYPE WITH IRS (CHECK ONE) ___ Individual/Sole Proprietor ___ C Corporation ___ S Corporation ___ Partnership ___ LLC, Class _____ Other _____	
AUTHORIZED SIGNATURE	DATE
PRINTED NAME	TITLE

The City of Troy reserves the right to accept or refuse any or all bids.

**CITY OF TROY, ILLINOIS**  
**GENERAL TERMS AND CONDITIONS OF BIDDING**

1. **Opening Location:** *Sealed proposals will be received at City of Troy Municipal Building, 116 E. Market. St., Troy, IL 62294, until the proposal closing date and time indicated above.*
2. **Opening of advertised proposals:** *The vendor and public are invited, but not required, to attend the opening of proposals. No decision related to an award of a contract or purchase order will be made at the opening.*
3. **Submittal of Proposals:** *Proposals must be submitted in a sealed envelope identified with the bid title and date of closing on the outside. Facsimile, telephone and email proposals will NOT be considered. Proposals will not be accepted after the due date and time.*
4. *All proposals shall be submitted FOB Destination Troy, Illinois 62294, freight prepaid (unless otherwise stated).*
5. **Prices Bid:** *Give unit price, extended total or both if applicable. Price must be stated in units of quantity specified in the bidding specifications. In case of discrepancy in computing the amount of the Bid, the unit price of the Bid will govern. Each item must be bid separately and no attempt is to be made to tie any item or items in with any other item or items.*
6. **Taxes:** *Do NOT include Federal Excise Tax or Sales and Use Tax in the bid prices, as the City is exempt from them by law. Tax Exemption Certificate will be furnished if required.*
7. **Estimated Quantities:** *The estimated quantities indicated in this Request for Proposal represent anticipated requirements only. The right is reserved to exceed or diminish these estimates.*
8. **Bid Forms, Variances, and Alternates:** *Bids must be submitted on attached City bid forms, although additional information may be attached. Bidders must indicate any variances from the City requested specifications and/or terms and conditions, on the Affidavit of Compliance. Otherwise, bidders must fully comply with the City requested specifications and terms and conditions. Alternate Bids may or may not be considered at the sole discretion of the City of Troy.*
9. **“Or Equal” Interpretation:** *When a particular manufacturer’s name or brand is specified along with the words “or equal”, Quotations will be considered on other brands or the product of other manufacturers. On all such Quotations the bidder shall indicate clearly the product (brand and model number) on which he is bidding, and shall supply a sample or sufficient data in detail to enable an intelligent comparison to be made with the particular brand or manufacturer specified. Catalog cuts and technical descriptive data shall be attached to the original copy of the quote where applicable. Failure to submit the above information may be sufficient grounds for the rejection of quote.*
10. **Withdrawal of Bids:** *Bids or proposals may be revised, modified, or withdrawn by the bidder at any time prior to opening. Any such revision, modification, or withdrawal shall be in writing. After the bids are opened, they shall be irrevocable for the period sixty (60) days. Bids or proposals may not be withdrawn or revised after opening unless specified in the RFP.*
11. **Clarification and Addenda:** *Each bidder shall examine all Bid documents and shall judge all matters relating to the adequacy and accuracy of such documents. Any inquiries or suggestions, concerning interpretation, clarification, or additional information pertaining to the Request for Proposal shall be made through the Administration Office in writing or through email. The Administration Office shall not be responsible for oral interpretations given by any City employee, representative, or others. The issuance of written addenda is the official method whereby interpretation, clarification, or additional information can be given. It shall be the responsibility of each bidder, prior to submitting their Bid, to contact the Administration Office at phone number 618-667-9924 or [jkeeven@troyil.us](mailto:jkeeven@troyil.us), to determine if addenda were issued and to make such addenda a part of their Bid. Any and all addendums will be posted on the City’s web site ([www.troyil.us](http://www.troyil.us)) under Current Bid Opportunities.*
12. **Contract Forms:** *Any agreement, contract, or purchase order resulting from the acceptance of a Bid shall be on forms either supplied by or approved by the City.*

13. **Reserved Rights:** *The City reserves the right to make such investigations as it deems necessary to make the determination of the bidder's responsiveness and responsibility. Such information may include, but shall not be limited to: current financial statement, verification of availability of equipment and personnel, and past performance records.*
14. **The Right to Audit:** *The bidder agrees to furnish supporting detail as may be required by the City to support charges or invoices, to make available for audit purposes all records covering charges pertinent to the purchase, and to make appropriate adjustments in the event discrepancies are found.*
15. **Applicable Law:** *All applicable laws and regulations of the State of Illinois and the City will apply to any resulting agreement, contract, or purchase order. Further, any and all disputes arising out of and/or related in any way to this RFB process or any contract executed after bid acceptance. and/or the work at issue which is the subject of this RPB, shall be filed exclusively in the Circuit Court for the Third Judicial Circuit, Madison County, Illinois.*
16. **Right to Protest:** *Protestors shall seek resolution of their complaints initially with the City Administration Office. Any protest must state the basis upon which the solicitation or award is contested and shall be submitted within ten (10) calendar days after such aggrieved person knew or could have reasonably been expected to know of the facts giving rise thereto.*
17. **Quality Guaranty:** *If any product delivered does not meet applicable specifications or if the product will not produce the effect that the bidder represents to the City, the bidder shall pick up the product from the City at no expense. Also, the Bidder shall refund to the City any money which has been paid for same. The bidder will be responsible for any and all costs and attorney fees in the event the bidder defaults and court action is required.*
18. **Quality Terms:** *The City reserves the right to reject any or all materials if, in its judgment, the item reflects unsatisfactory workmanship, manufacturing, or shipping damages.*
19. **No-Bid:** *In the event you are unable to quote on this requirement, please return the "No-bid Response Form", on or before the bid closing date. Please indicate the reason(s) you are unable to participate in this solicitation.*
20. **Bid Tabulation:** *Bidders may request a copy of the bid tabulation of the Request for Bid through the City's Administration Office.*
21. **Expenses:** *All expenses for making Proposals to the City of Troy are to be borne by the bidder.*
22. **Collusion:** *By offering a submission to this Request for Bid, the bidder certifies the bidder has not divulged, discussed, or compared the Bid with other bidders and has not colluded with any other bidder or parties to this RFB whatsoever. Also, the bidder certifies, and in the case of a joint Bid, each party thereto certifies as to their own organization, that in connection with this RFB:*
  - a. *Any prices and/or cost data submitted have been arrived at independently, without consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices and/or cost data, with any other bidder or with any competitor.*
  - b. *Any prices and/or cost data for this Bid have not knowingly been disclosed by the bidder and will not knowingly be disclosed by the bidder prior to the scheduled opening directly or indirectly to any other bidder or to any competitor.*
  - c. *No attempt has been made or will be made by the bidder to induce any other person or firm to submit or not to submit a Bid for the purpose of restricting competition.*

- d. *The only person or persons interested in this Bid, principal or principals are named therein and that no person other than therein mentioned has any interest in this Bid or in the contract to be entered into.*
- e. *No person or agency has been employed or retained to solicit or secure the contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee exempting bona fide employees or established commercial agencies maintained by the Purchaser for the purpose of doing business.*

**23. Liability and Indemnity:**

- a. *In no event shall the City be liable to the Contractor for special, indirect, or consequential damages, except those caused by the City's gross negligence or willful or wanton misconduct arising out of or in any way connected with The RFB process or any contract executed after bid acceptance. The maximum liability of the City shall be limited to the amount of money to be paid or received by the City under any contract executed after bid acceptance.*
- b. *The Contractor shall defend, indemnify and save harmless the City, its elected or appointed officials, agents and employees from and against any and all liability, suits, damages, costs (including attorney fees), losses, outlays and expenses from claims in any manner caused by, or allegedly caused by, or arising out of, or connected with the RFP process or any contract executed after bid acceptance, including, but not limited to, claims for personal injuries, death, property damage, or for damages from the award of this contract to Contractor.*
- c. *The Contractor shall indemnify and hold the City harmless from all wages or overtime compensation due any employees in rendering services pursuant to any contract executed after bid acceptance, including payment of reasonable attorneys' fees and costs in the defense of any claim made under the Fair Labor Standards Act, the Illinois Prevailing Wage Law or any other federal or state law.*

24. **Bid Information is Public:** *All documents submitted with any bid or proposal shall become public documents and subject to Illinois State Statute 5 ILCS140/, which is otherwise known as the "Illinois Sunshine Law". By submitting any document to the City of Troy in connection with a bid or proposal, the submitting party recognizes this and waives any claim against the City of Troy and any of its officers and employees relating to the release of any document or information submitted. Each submitting party shall hold the City of Troy and its officers and employees harmless from any claims arising from the release of any document or information made available to the City of Troy arising from any bid opportunity.*

25. **Authorized Product Representation:** *The successful bidder(s) by virtue of submitting the name and specifications of a manufacturer's product will be required to furnish the named manufacturer's product. By virtue of submission of the stated documents, it will be presumed by the City that the bidder(s) is legally authorized to submit and the successful bidder(s) will be legally bound to perform according to the documents.*

26. **Regulations:** *It shall be the responsibility of each bidder to assure compliance with OSHA, EPA, Federal, State of Illinois, and City rules, regulations, or other requirements, as each may apply.*

**27. Awards:**

- a. *Unless otherwise stated in the Request for Proposal, cash discounts for prompt payment of invoices will not be considered in the evaluation of prices. However, such discounts are encouraged to motivate prompt payment.*
- b. *As the best interest of the City may require, the right is reserved to make awards by item, group of items, all or none, or a combination thereof; to reject any and all Bids or waive any minor irregularity or technicality in Bids received.*
- c. *Awards will be made to the Bidder whose Bid (1) meets the specifications and all other requirements of the Request for Proposal and (2) is the lowest and best Bid, considering price, delivery, responsibility of the bidder, and all other relevant factors.*

28. **Termination of Award:** Any failure of the bidder to satisfy the requirements of the City shall be reason for termination of the award. Any Bid may be rejected in whole or in part for good cause when in the best interest of the City.
29. **Budgetary Constraints:** The City reserves the right to reduce or increase the quantity, retract any item from the Bid, or upon notification, terminate entire agreement without any obligations or penalty based upon availability of funds.
30. **Insurance:** The city shall require all contractors performing public works projects or performing work on city property in connection with a contract or purchase order, to maintain insurance of the types and with limits of liability not less than those set out below at the contractor's expense during the term (including the warranty period) of the purchase order from insurers reasonably acceptable to the city covering items, risks and operations required to fulfill the contract or purchase order.
- a. Such policies shall name the City of Troy and Oates Associates as an additional named insured with limits of liability.
    - i. **Workers' compensation:** Insurance that the contractor is obliged by law to carry that covers all of contractor's employees performing work under this purchase order ("worker compensation")
    - ii. **Employer's liability insurance:** Employer's liability insurance with a minimum limit of \$1,000,000 per occurrence/\$2,000,000 aggregate. Such insurance shall protect the city as an alternate employer against claims asserted against the contractor by the contractor's workers as "borrowed servants," statutory employees or maritime employees ("employer' liability")
    - iii. **Commercial or comprehensive general liability insurance:** Commercial or comprehensive general liability insurance, including contractual liability coverage, with a minimum limit of \$2,000,000 per occurrence/\$5,000,000 aggregate. .
    - iv. **Automobile liability insurance:** Automobile liability insurance with a combined bodily injury and property damage minimum limit of \$1,000,000 per occurrence/\$2,000,000 aggregate, for all owned and leased vehicles.
  - b. Builders Risk Insurance for contracts involving unoccupied structures. The Contractor shall secure All Risk Builder's Risk Insurance. Unless specifically authorized by the City, the amount of such insurance shall not be less than the total contract price. The policy shall name as insured the Contractor and the City of Troy.
  - c. Subcontracts: in case any or all of this work is sublet, the contractor shall require the subcontractor to procure and maintain all insurance required in subparagraphs (a) and (b) hereof and in like amounts. The contractor shall require any and all subcontractors with whom it enters a contract to perform work on this project to protect the City of Troy through insurance against applicable hazards or risks and shall, upon request from the City, provide evidence of such insurance.
31. **Requirement for Bid Security:** Bid Security shall be required for all formal Bids, requiring City Council approval, as set forth in the City of Troy's Purchasing Policy, for the purchase of Capital Improvement items, and City projects entailing engineering or construction. Bid security shall be a bond provided by a surety company authorized to do business in the State of Illinois, or the equivalent in cash, cashier's check or otherwise supplied in a form satisfactory to the City of Troy in an amount equal to 10% of the total amount of the bid. Failure to provide security, as set forth shall result in the City's rejection of bid.
32. **Withdrawal of Bids:** After the bids are opened, they shall be irrevocable for the period of up to sixty (60) days from bid opening date. If a bidder is permitted to withdraw its bid before the opening of bids, no action shall be taken against the bidder or the bid security.
33. **Correction or Withdrawal of Bids:** Correction or withdrawal of inadvertently erroneous bids after bid opening, or cancellations of awards or contracts based on such bid mistakes shall not be permitted and shall mandate forfeiture of Bid Performance Security to the City of Troy.
34. **Return of Bid Security:** The City shall return the security bond to bidders who do not receive the bid. The City shall hold the security bid bond of the awarded bidder until Capital Improvement Project is delivered to the City of Troy or a 100% percent performance bond is issued to the City for awarded contractual services or project construction.

35. **CONTRACT PERFORMANCE AND BOND PAYMENT:** *When a bid is awarded for contractual services or construction, a bond shall be delivered to the City of Troy and shall become binding on the parties upon the execution of the contract; such bond shall be a performance labor and materials bond satisfactory to the City of Troy, executed by a surety company authorized to do business in the State of Illinois or otherwise secured in a manner satisfactory to the City of Troy, in the amount equal to one hundred percent (100%) of the price specified in the contract. The requirement may be modified upon recommendation of the City Administration, City Council and approved by the City Attorney.*
36. **CONTRACT TERM:** *The term of this contract shall be for the duration and completion of this project.*
37. **COMPLETION TIME:** *The Contractor will be required to commence work under this contract within **Ten (10)** calendar days after the date of receipt by him of the Notice to proceed, to prosecute said work diligently and to complete the work by **November 18, 2022**. The Contractor is required to provide a sufficient work force and construction management so that no time extension will be granted for delay of contract award, weather conditions, utility conflicts, excavation encountering rock, changing excavation quantities, or Contractor scheduling of equipment or construction progress. The Contractor shall have a superintendent or a responsible foreman on the project at all times when construction is in progress. Any claim for extension of time shall be made in accordance with the City of Troy General Conditions and Technical Specifications.*
38. *The project is not considered completed until final acceptance by the City of Troy.*

**SCOPE OF WORK  
& PROJECT SPECIFICATIONS**

**INDEX TO SPECIAL PROVISIONS**

DESCRIPTION OF WORK.....	8
COORDINATION OF CONTRACT DOCUMENTS.....	8
SHOP DRAWINGS.....	8
SAFETY AND HEALTH.....	8
SAFETY AND PROTECTION.....	9
CONSTRUCTION CONTRACTS.....	9
MEASUREMENT AND PAYMENT.....	9
SEQUENCE OF CONSTRUCTION OPERATIONS.....	10
TRAFFIC CONTROL PLAN.....	10
PUBLIC NOTICE.....	11
SEEDING, CLASS SPECIFIED.....	11
INCIDENTAL HOT MIX ASPHALT.....	12
TRENCH BACKFILL.....	12
PORTLAND CEMENT CONCRETE PAVEMENT.....	12
TIE BARS AND REINFORCEMENT BARS.....	12
EXPANSION JOINTS.....	12
TRAFFIC CONTROL AND PROTECTION.....	12
STATUS OF UTILITIES TO BE ADJUSTED.....	13
AS BUILT/GIS SURVEY.....	13

The following Special Provisions supplement the "Standard Specifications for Water and Sewer Construction" and the "Standard Specifications for Road and Bridge Construction", Adopted January 1, 2022, the latest edition of the "Manual on Uniform Traffic Control Devices for Streets and Highways" and the "Manual of Test Procedures of Materials" in effect on the date of the invitation for bids, and the Supplemental Specifications and Recurring Special Provisions indicated on the Check Sheet included herein which apply to and govern the construction of Riggin Road water main extension in Troy, Illinois, and in case of conflict with any part, or parts, of said Specifications, the said Special Provisions shall take precedence and shall govern.

## **DESCRIPTION OF WORK**

The proposed construction project is located along the West side of Riggin Road, from 2439 Riggin Road to North of the Intersection of Northwoods Drive in Troy, Illinois. The project length is 485 feet (0.09 miles).

The work on this project consists of trenching excavation for 485 feet of 6" diameter water main, concrete removal, pavement replacement, 6" Insert Valve, gate valve assemblies, fire hydrant assembly, trench backfill, brush clearing, seeding, and all incidental and collateral work necessary to complete the work in the above-described Section according to the plans, specifications and special provisions.

## **COORDINATION OF CONTRACT DOCUMENTS**

If a conflict exists between the "Standard Specifications for Road and Bridge Construction" and the "Standard Specifications for Water and Sewer Construction in Illinois", the more stringent requirement shall govern.

## **SHOP DRAWINGS**

The Contractor shall submit shop drawings of the following items according to Articles 1042.03(b) and 105.04 of the "Standard Specifications for Road and Bridge Construction":

- Fire hydrant
- Water Pipe and Fittings
- Water valves
- Insert Valve

Submit shop drawings for review and approval to:

Mr. Tom Cissell, City Engineer  
City of Troy  
116 East Market Street  
Troy, Illinois 62294

A maximum of two reviews by the Engineer will be provided for each shop drawing submittal. If any additional reviews are required, the Contractor shall pay the Engineer for all costs incurred at an hourly rate of \$200. Payment for additional reviews shall be made directly to the City.

## **SAFETY AND HEALTH**

The Contractor shall be responsible for enforcing all O.S.H.A. Safety and Health Standards pertaining to the construction industry as established by the United States Department of Labor, Occupational Safety and Health Administration. Such standards include, but are not limited to, 29 CFR 1910 and 1926.

## **SAFETY AND PROTECTION**

- A. CONTRACTOR shall be responsible for initiating, maintaining and supervising all safety and precautions and programs in connection with the Work. CONTRACTOR shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to:
1. All employees on the work and other persons and organizations who may be affected thereby;
  2. All the work and materials and equipment to be incorporated therein, whether in storage on or off the sites; and
  3. Other property at the site adjacent there to, including trees, shrubs, lawns, walks, pavements, roadways, structures, utilities and underground facilities not designated for removal, relocation or replacement in the course of construction.
- B. CONTRACTOR shall comply with all applicable laws and regulations of any public body having jurisdiction for the safety of persons and property or to protect them from damage, injury or loss; and shall erect and maintain all necessary safeguards for such safety and protection. CONTRACTOR shall notify owners of adjacent property and of underground facilities and utility owners when prosecution of the Work may affect them and shall cooperate with them in the protection, removal, relocation and replacement of their property. All damage, injury or loss to any property referred to in paragraph 2. or 3. caused, directly or indirectly, in whole or in part, by CONTRACTOR, any Subcontractor, Supplier or any other person or organization directly or indirectly employed by any of them to perform or furnish any of the Work or anyone for whose acts either of them may be liable, shall be remedied by CONTRACTOR (except damage or loss attributable to the fault of Drawings or Specifications or to the acts or omissions of OWNER or ENGINEER or anyone employed by either of them or anyone for acts either of them may be liable, and not attributable, directly or indirectly, in whole or in part, to the fault or negligence of CONTRACTOR). CONTRACTOR's duties and responsibilities for the safety and protection of the Work shall continue until all the Work is completed and ENGINEER has issued a notice to OWNER and CONTRACTOR that the Work is acceptable.
- C. CONTRACTOR shall designate a responsible representative at the site whose duty shall be the prevention of accidents. This person shall be CONTRACTOR's superintendent, unless otherwise designated in writing by CONTRACTOR to OWNER.
- D. In EMERGENCIES affecting the safety or protection of persons or the Work or property at the site or adjacent thereto, CONTRACTOR, without special instructions or authorization from ENGINEER or OWNER, is obligated to act to prevent threatened damage, injury or loss. CONTRACTOR shall give ENGINEER prompt, written notice if CONTRACTOR believes that any significant changes in the Work or variations from the Contract Documents have been caused thereby. If ENGINEER determines that a change in the Contract Documents is required because of the action taken in response to an emergency, a Work Directive Change or Change Order will be issued to document the consequences of the changes or variations.

## **CONSTRUCTION CONTRACTS**

The successful bidder, as a condition of this contract, must submit evidence that he has conducted a pre-job conference with his Subcontractors and their employees, or the employees' duly recognized representatives and union officials, to determine employee jurisdiction, job assignment and work schedules. This requirement is to promote industrial harmony and to eliminate work stoppages and jurisdictional disputes. The pre-job conference shall be conducted at least 14 calendar days prior to the commencement of any construction.

## **MEASUREMENT AND PAYMENT**

Delete all Articles regarding "Method of Measurement" and "Basis of Payment." This project is considered a lump sum bid and will be paid as a lump sum at completion unless a change directive is issued.

## **SEQUENCE OF CONSTRUCTION OPERATIONS**

The Contractor shall always conduct work within the approved Sequence of Construction Operations. The work shall be done in a manner that will minimize the inconvenience to local traffic.

The Contractor shall conduct operations to insure local access to all properties throughout the project limits according to Article 107.09 and Section 701 and 703 of the "Standard Specifications for Road and Bridge Construction". If required, Type I, Type II or vertical barricades shall be used to channel traffic from the following locations to the adjoining side streets or private entrances. The number required will be determined by the Engineer during construction.

The Contractor will be permitted to close Riggin Road entirely for one consecutive day, between the hours of 9 am and 3 pm. Riggin Road shall be opened for traffic outside of those hours. All road closures must be approved in advance by the City of Troy Department of Public Works. The Contractor shall notify the City of Troy Fire and Police Departments at least 48 hours prior to enacting any road closures.

## **SUGGESTED SEQUENCE**

During construction, the Contractor will be required to maintain access to all properties affected by this work. AGGREGATE FOR TEMPORARY ACCESS according to Section 402 of the "Standard Specifications for Road and Bridge Construction" will be used for this purpose.

The Contractor will not be allowed to begin subsequent construction operations until the preceding work is substantially complete. The construction sequence shall be compressed as much as possible to minimize the inconvenience to local traffic.

Unless authorized by the Engineer, the Contractor shall complete the construction in the following suggested sequence:

1. Install appropriate traffic control signage.
2. Pothole all gas, cable, telephone, and other utilities that cross the proposed water main.
3. Clear brush along alignment as needed, see note 1 on plan sheet 2.
4. Expose the new water main at both tap locations for planning and to confirm plan alignment and constructability. Notify City if a conflict is apparent and allow City 24-hours to reply with a solution.
5. Install 6" insert valve on existing main at 2439 Riggin Road. Leave valve closed and test seal.
6. Trench/open cut approximately 415 feet of 6" C900 PVC water main within the 10 foot permanent easement and existing ROW on the West side of Riggin Road.
7. Place a tee to connect to the existing line at Northwoods Dr.
8. Install a fire hydrant and gate valve assembly North of the tee and put a 10 foot stub and cap for future development.
9. Temporarily close Riggin Road at Northwoods Dr to trench/open cut approximately 70 feet of 6" C900 PVC water main from the new tee extending East to the existing water line on the North side of Northwoods Dr.
10. Trench backfill Riggin Road and replace pavement.
11. Pressure test and chlorinate the new line after road is reopened.
12. Open vales to pressurize new pipe.
13. Clean-up, final grade, and seed.

The Contractor may submit an alternate sequence of operations and traffic control plan that would expedite construction and still maintain traffic control. Any and all changes to these plans must be submitted in writing and approved in advance by the Engineer. No additional compensation will be allowed if alternate plans are approved.

## **TRAFFIC CONTROL PLAN**

Traffic control shall be according to the applicable Sections of the "Standard Specifications for Road and Bridge Construction", the applicable guidelines contained in the "Illinois Manual on Uniform Traffic Control Devices for Streets and Highways", these special provisions, and all special details and Highway Standards contained herein and on the plans.

At the preconstruction meeting, the Contractor shall furnish the name of the individual in his/her direct employ who is responsible for the installation and maintenance of the traffic control for this project. If the actual installation and maintenance are to be accomplished by the Subcontractor, consent shall be requested of the Engineer at the time of the preconstruction meeting according to Article 108.01 of the "Standard Specifications for Road and Bridge Construction". This shall not relieve the Contractor of the foregoing requirement for a responsible individual in his direct employ. The City of Troy will provide the Contractor the name of its representative who will be responsible for the observation of the Traffic Control Plan.

The Contractor shall furnish, erect, maintain and remove all warning signs, flags, barricades and lights according to Article 107.14 and Sections 701 and 703 of the "Standard Specifications for Road and Bridge Construction", the latest edition of the "Manual of Uniform Traffic Control Devices for Construction and Maintenance Operations", the Special Provisions, and/or as directed by the Engineer.

Articles 107.09 and 107.14 and Sections 701 and 703 of the "Standard Specifications for Road and Bridge Construction" and the following Highway Standards relating to traffic control apply to this contract:

701001          701006          701051          701901          BLR22

Temporary road closures will be permitted. Full road close of Riggan Road will be allowed for one consecutive day between the hours of 9 am – 3 pm. Seventy-two hours before this day two information signs shall be posted notifying the public of the upcoming closure. The sign shall be at least 36 x 36 and wording shall be approved by the City.

In addition, the following special provision(s) will also govern traffic control for this project:

SEQUENCE OF CONSTRUCTION OPERATIONS  
TRAFFIC CONTROL AND PROTECTION

## **PUBLIC NOTICE**

Each Wednesday, the Contractor shall furnish his schedule for the next week's work and shall post signs at least 72 hours in advance of his work on each street requiring a lane closure. Handbill notices approved by the Engineer shall be delivered to each property located within the work zone, at least 24 hours prior to commencing work. Notices shall explain the proposed work and request the resident's forbearance of the inconvenience. All complaints should be directed to the Contractor. Residents may contact the City of Troy if their concerns are not resolved satisfactorily by the Contractor.

This work will not be paid for separately, and the cost shall be considered as included in the contract unit prices bid for the various items of work involved.

## **SEEDING, CLASS SPECIFIED**

This work shall consist of preparing the seed bed, and furnishing, transporting and placing the seed, fertilizer and mulch required to restore all disturbed earth surfaces according to Sections 250 and 251 of the "Standard Specifications for Road and Bridge Construction".

The Contractor shall guarantee a minimum of 95 percent uniform growth over the entire seeded areas(s). Areas sustaining less than 95 percent uniform growth shall be interseeded or reseeded, as determined by the Engineer, at no additional cost.

### **INCIDENTAL HOT MIX ASPHALT**

This work shall consist of the preparation of the base, the application of bituminous priming material and aggregate, and the construction of a hot-mix asphalt (HMA) surface on a prepared base at the locations shown on the plans according to Section 408 of the "Standard Specifications for Road and Bridge Construction."

### **TRENCH BACKFILL**

This work shall consist of furnishing aggregate for backfilling all trenches made in the subgrade of the proposed improvement, and all trenches where the inner edge of the trench is within 2ft of the proposed edge of pavement, curb, gutter, curb and gutter, stabilized shoulder, or sidewalk according to Section 208 of the "Standard Specification for Road and Bridge Construction." This work also includes the disposal of the surplus excavated material which is replaced by trench backfill. Such disposal shall be made according to Article 202.03.

### **PORTLAND CEMENT CONCRETE PAVEMENT**

This work shall consist of constructing a Portland cement concrete pavement patch and sidewalk according to Section 420 and 424 of the "Standard Specifications for Road and Bridge Construction."

### **TIE BARS & REINFORCEMENT BARS**

This work shall consist of furnishing and placing tie bars and reinforcement bars in concrete pavement patch and sidewalk according to Sections 420 and 424 of the "Standard Specifications for Road and Bridge Construction", except as modified herein:

All tie bars and reinforcement bars used in Portland cement concrete pavement and concrete sidewalk shall be epoxy coated.

### **EXPANSION JOINTS**

This work shall consist of constructing expansion joints in concrete driveway pavement and sidewalk according to Articles 423.07 and 424.07 of the "Standard Specifications for Road and Bridge Construction" and Highway Standard 424001 except as modified herein:

Expansion joints required under Article 423.07 and 424.07(b) shall be preformed fiber joint filler according to Article 1051.04 of the "Standard Specifications for Road and Bridge Construction" and shall have a perforated tear off wood or plastic strip to provide a uniform 3/4 in. reservoir/channel for the required sealant.

Expansion joints shall be sealed with self-leveling (pour grade), or nonsag (gun) grade urethane sealant. The color of the sealant shall be limestone, unless otherwise approved by the Engineer.

### **TRAFFIC CONTROL AND PROTECTION**

This work shall consist of furnishing, installing, maintaining and removing all traffic control devices for traffic control and protection as shown on Highway Standards 701001, 701006, 701501, 701901, BLR 22 and included in the plans, according to the TRAFFIC CONTROL PLAN, according to Section 701 of the "Standard Specifications for Road and Bridge Construction", as directed by the Engineer and as specified herein.

Prior to beginning work on the project, the Contractor shall furnish and install Type III barricades and advance warning signs as detailed in the applicable Highway Standards. Barricade placement and sign spacing may be adjusted by the Engineer to suit field conditions.

Throughout the construction period, all material piles, equipment, open excavations or other obstructions or hazards to motorists or pedestrians shall be enclosed by fences or protected by barricades and proper lighting. Excavations adjacent to the edge of pavement shall be protected with extended leg barricades with appropriate lights.

If pre-approved by the City, traffic control and protection according to Highway Standard 701501 will be required when workers, vehicles, or equipment encroach onto the lane adjacent to the shoulder, or on the shoulder within 24 in. of the edge of pavement on Riggin Road for daylight operations only. The Contractor will be permitted to close Riggin Road for a maximum period of 1 consecutive calendar days between the hours of 9 a.m. and 3 pm to complete pavement construction work under Riggin Road.

**STATUS OF UTILITIES TO BE ADJUSTED**

Underground facilities, structures and utilities have been plotted from available surveys and records. Their locations must be considered to be approximate only. It is possible there may be others, the existence of which is not presently known or shown. Such information represents only the opinion of the Local Agency and their Engineer as to the location of such utilities and is only included for the convenience of the bidder. The Local Agency and their Engineer assume no responsibility in respect to the sufficiency or the accuracy of the information shown on the plans relative to the location of underground utility facilities.

If any utility adjustment or removal has not been completed when required by the Contractor's operation, the Contractor should notify the Engineer in writing. A request for an extension of time will be considered to the extent the Contractor's operations were affected.

**AS-BUILT/GIS SURVEY**

According to the Troy, IL Code of Ordinance Section 153.164 Requirements for "As-Built" Records is stated as follows "As-built information will be provided to the "Engineer of Record" who will have a professional land surveyor prepare record drawings based on as-built information. Within 30 days after the completion and acceptance of all improvements, the Engineer for the developer shall deliver record drawings ("as-built" plans) in the form of two black line prints and one electronic copy for each of the improvements constructed. As-builts will contain the information on the design drawings, plus the following additional information:

- A. As-builts are to document changes between the design and construction. All information that is incorrect due to changes during construction will be corrected. Incorrect or no longer relevant information will be erased or struck through.
- B. Water and sewer record drawings shall include the location and depth of all service laterals; the size, location and flow line elevations of all mains; the top and flow line elevations of all manholes, valves, hydrants; and any other pertinent information.
  - 1. Any water and sewer facilities constructed in a horizontal or vertical location materially different than the design location will have their design location struck through and will be redrafted at the constructed location.
  - 2. Any dimensions or callouts (e.g., type, location, size, material, etc.) to water and sewer facilities will be corrected as necessary.

- C. *GIS Requirements.* The city has implemented geographical information systems (GIS) technologies to store, manage, and maintain spatially-related data. As a result, during installation actual point coordinate locations (X,Y, and Z) shall be captured. All developers shall submit digital as-built plans according to the following requirements:
1. *Submittal requirements.* As-built digital plan drawings shall be submitted showing the location and details of the actual constructed improvements. The as-built shall be submitted with a sealed cover letter from a licensed Illinois Land Surveyor indicated that the location and elevation of the following items shown in the as-built have been verified under the direct supervision of the surveyor with an error of closure of not more than one to 5,000 feet.
  2. *Water system items.* Inventory water system fittings and valves (elevation at top fo fitting/valve), fire hydrants (elevation to the bottom of the cap on the steamer fitting). And top of pipes every 200 feet along straight runs. Indicate pipe and valve sizes/materials.
  3. *Datums.* Submissions shall use the following geographic projection and datum:
    - a. *Projection.* State Plane Illinois West.
    - b. *Horizontal datum.* NAD83 (North American Datum of 1983)
    - c. *Vertical datum.* NAVD88 (North American Vertical Datum of 1988)
    - d. *Datum conversion.* NADCON
    - e. *Unit of measure.* U.S. survey foot.

# City of Troy, IL

## Bid Form

SUBMITTED BY: \_\_\_\_\_

(Company Name)

The pricing information is hereby provided in accordance with the Terms and Conditions of this **Request for Bid**.

Bid item	Description	Estimated Quantity	Lump Sum Cost
G1	SEEDING CLASS 1A	1100 SQ FT	
G2	PAVEMENT REMOVAL	15 SQ YD	
G3	INCIDENTAL HOT MIX ASPHALT, 4" THICK	10 SQ YD	
G4	AGGREGATE BASE COURSE, 6" THICK	10 SQ YD	
G5	PCC CONCRETE, 8" THICK	5 SQ YD	
G6	AGGREGATE BASE COURSE, 4" THICK	5 SQ YD	
G7	PCC CONCRETE SIDEWALK, 5" THICK	110 SQ FT	
G8	TRENCH BACKFILL	8 CU YD	
G9	BRUSH CLEARING	0.06 AC	
G10	6 INCH C900 PVC	485 FEET	
G11	6" INSERT VALVE	1 EACH	
G12	6" GATE VALVE	1 EACH	
G13	6"X6"X6" TEE	2 EACH	
G14	HYDRANT ASSEMBLY	1 EACH	
G15	AS-BUILT SURVEY	1 LSUM	
G16	TRAFFIC CONTROL AND PROTECTION	1 L SUM	
G17	CONTRUCTION LAYOUT	1 L SUM	
		<b>Base Bid (LS)</b>	

<b>Onsite Visit Made by: NOT REQUIRED</b>	<b>date</b>	
<b>Upon notice to proceed, contractor will complete the project in (calendar days)</b>		
<b>Bid Security enclosed: (10% of total bid)</b>		

The quantities reported above shall be verified by the contractor before bidding. The City provides no warranty to their accuracy so the bidder shall consider them for information only when preparing the bid. Work is lump sum based on the work shown on the plans and described in the special provisions.

The City of Troy reserves the right to accept or refuse any or all bids.

**RETURN WITH BID**

**VENDOR REFERENCES:**

The proposal must include the following information:

1. List at least three (3) references for whom you have performed similar products/services for other public entities, local governments or private companies.

Company Name: \_\_\_\_\_ Address: \_\_\_\_\_  
\_\_\_\_\_ Contact \_\_\_\_\_

Person: \_\_\_\_\_

Telephone #: (     ) \_\_\_\_\_

Company Name: \_\_\_\_\_ Address: \_\_\_\_\_  
\_\_\_\_\_ Contact \_\_\_\_\_

Person: \_\_\_\_\_

Telephone #: (     ) \_\_\_\_\_

Company Name: \_\_\_\_\_ Address: \_\_\_\_\_  
\_\_\_\_\_ Contact \_\_\_\_\_

Person: \_\_\_\_\_

Telephone #: (     ) \_\_\_\_\_

2. State how long you have been operating under your present company name?

\_\_\_\_\_

3. Have you ever defaulted on a contract? \_\_\_\_\_

If so, where and why? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**RETURN WITH BID**



**City of Troy**  
**“No-Bid Response Form”**  
**Riggin Road Water Main Extension Project**

**COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO SUBMIT A PROPOSAL RESPONSE.**

If you do not wish to respond to this proposal request, but would like to remain on the City of Troy vendor list, please fill out this form and return to the Administration Office by email.

**RETURN TO:** Tom Cissell, City Engineer  
Email: [tom.cissell@oatesassociates.com](mailto:tom.cissell@oatesassociates.com)

We the undersigned have declined to bid on your proposal for the following reasons:

- Insufficient time to respond to invitation for bid.
- We do not offer this product/s or equivalent.
- Unable to meet specifications.
- Unable to meet insurance requirements.
- Our schedule would not allow us to perform.
- Specifications are to “tight”, i.e. geared towards one brand or manufacturer.
- Specifications unclear.
- Other (please specify below).

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**VENDOR INFORMATION:**

Company Name: \_\_\_\_\_  
Signature and Title: \_\_\_\_\_  
Phone #: \_\_\_\_\_  
Email: \_\_\_\_\_

**RETURN WITH BID**