



COMMERCIAL BUILDING REPAIR AND REMODEL PERMIT APPLICATION

Permit No.: _____

Date: _____

PART 1 – OWNER/APPLICANT INFORMATION

Name _____ Email Address _____

Business Name _____

Address _____

Home/Business Phone _____

Cell Phone _____

PART 2 – PROPERTY INFORMATION

Street Address (9-1-1 approved) _____

Current Zoning _____

PART 3 – CONTRACTOR INFORMATION

Contractor Services	Name	Phone/Cell No.	License No. <i>Where applicable</i>
Architect/Design Professional			
General Contracting			
Concrete Flatwork			
Drywall/Plaster			
Excavation			
Electrical			
Framing			
HVAC			
Hood Exhaust and Extinguish System			
Plumbing			
Roofing			

PART 4 – CONSTRUCTION INFORMATION

Existing Use:

Assembly

- Church
- Night Club
- Restaurant
- Theater
- Other: _____

Business

Educational

- College
- Day Care Facility
- Grades 1-12
- Other: _____

Factory

- Low Hazard
- Moderate Hazard
- Other: _____

High Hazard

Institutional

- Group Home
- Hospital
- Jail
- Nursing Home
- Other: _____

Mercantile

Residential

- Assisted Living
- Hotel/Motel
- Multi-Family

Storage

- Low Hazard
- Moderate Hazard

Other

- Motor Fuel Service
- Public Utility
- Repair Garage
- _____
- _____

Improvement Type:

- Remodel
- Repair/Replace

Structural Frame: (Check all that apply)

- Concrete
- Masonry
- Steel
- Wood
- Other: _____

Exterior Walls: (Check all that apply)

- Concrete
- Masonry
- Steel
- Wood
- Other: _____

Structural: Are any **structural assemblies** fabricated off-site? Yes No: _____

Electrical:

Total Amps _____ # of Arc-fault Circuits _____ # of Small Appliance Circuits _____

Plumbing:

Public Sewer: Yes No Sump Pump: Yes No Ejector Pump: Yes No

PART 5 – PERMIT REQUIREMENTS

Minimum Code Requirements:

- Compliance with the latest adopted edition of the *National Electric Code Standard NFPA #70*
- Compliance with the latest adopted edition of the *International Building Code*
- State of Illinois law requires compliance with the latest adopted edition of the *Illinois Plumbing Code*

The following items may be required before a building permit can be issued:

One set of building plans, signed and sealed by an Illinois licensed architect or design professional that include:

- Floor plan details and notes

- Structural drawings, details and notes, wall sections
- Electric/lighting plan, details and notes
- Ceiling plan
- Mechanical plan, details and notes
- Plumbing plan (Reviewed and approved by the Illinois Dept. of Public Health)
- Estimated cost of construction: _____

NOTE: PLEASE ALLOW 3 WORKING DAYS FOR PLAN REVIEW BEFORE PERMIT WILL BE APPROVED AND ISSUED.

PART 6 – CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official or the Code Official’s authorized representatives shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

Furthermore, approval of this building permit application and issuance of a building permit does not give permission to violate the City of Troy’s building and zoning codes. Where applicable, State of Illinois codes and regulations may be more stringent.

Building permit fees are non-refundable.

Signature of Applicant/Owner	Date	Phone/Cell Phone
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Contact Person in Charge of Work (Title)	Phone	Cell Phone
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Office Use Only:

Cost of Construction per ICC Valuation Data: _____

Building Permit Fee: _____

Approved: _____

Code Official *Date*