



Monday, March 16, 2020

City of Troy

City Council Meeting

The Meeting is held in the Council Chambers, City Municipal Building, 116 East Market Street, Troy, Illinois 62294

A. Call to Order and Pledge of Allegiance

The meeting was held in the Council Chambers in the Training Room, 116 East Market Street, Troy, Illinois, 62294 and was called to order by Mayor Allen Adomite at 7:330 p.m. All present were lead in the pledge of allegiance by Alderman Elizabeth Hellrung.

B. Roll Call in Alphabetical Order

Present: Dan Dawson, Elizabeth Hellrung, Nathan Henderson, Sam Italiano, Debbie Knoll, Bonnie Levo, Tony Manley, and Troy Turner. **Other Officials Present:** Mayor Allen Adomite, City Administrator Doug Partney, Building & Zoning Admin. Coordinator Linda Taake, Public Works Director Rob Hancock, City Attorney Fred Keck, City Engineer Tom Cissell, Chief of Police Brad Parsons, and City Clerk Andrea Lambert.

C. Reading and Approval of Minutes

1. *March 02, 2020 City Council Meeting Minutes*

Motion: To Approve March 02, 2020 City Council Meeting Minutes as Presented.

Moved by Turner; **Seconded by** Henderson. **Vote:** Motion passed (**summary:** Aye = 7, Nay = 0, Abstain=1).

Aye: Dawson, Hellrung, Italiano, Knoll, Levo, Manley, and Turner. **Abstain:** Henderson.

D. Communications, to be provided by the City Clerk

Clerk Lambert announced the May 1st deadline for officials to file a Statement of Economic Interest with the county. Late filers will incur the \$15.00 late filing fee.

E. Citizen Participation - Limited to three (3) minutes per person.

- *Regina Hendrickson* spoke in reference to the Tourism Budget. She presented Harvest Ministries' 2017 tax form 990-EZ pointing out salaries of Tim Price and his wife as well as insurance premiums paid. She found it inappropriate to direct tourism funds to that organization. She urged the Council to consider her findings.

F. Mayor's Comments

1. *COVID-19 Safety Information*

The Mayor addressed the City's need to prepare for the situation at hand. He referred to his memo to the City changing the methods of business (limiting contact) effective March 17th and extending for an uncertain time period. Links to our County and State public health sites, Troy Police Department's Facebook site, and Troy City Council Board Docs site were included in the memo. Also posted on BoardDocs is the latest Illinois Municipal League Memo. The City's main goals now and always include providing citizens and staff with safety, exceptional vital services, as well as exceptional law enforcement.

2. *Appointment of Mayor Pro Tem*

The Mayor addressed the seriousness of the current pandemic and appointed Nathan Henderson as Mayor Pro Tem. In the event that neither Mayor Adomite nor Alderman Henderson could perform Mayoral duties, the Council would vote on a new Mayor Pro Tem.

Motion: To Approve Nathan Henderson as Mayor Pro Tem as presented.

Moved by Italiano; **Seconded by** Knoll. **Vote:** Motion passed (**summary:** Aye = 7, Nay = 0, Abstain=1).

Aye: Dawson, Hellrung, Italiano, Knoll, Levo, Manley, and Turner. **Abstain:** Henderson.

3. *Potential Cancellation of April 6, 2020 Regular City Council Meeting*

The Mayor mentioned the possibility of cancelling the April 6th City Council meeting, but explained that with modern technology and recent changes to the Open Meetings Act, Troy can use an online format to safely continue meeting.

4. *Temporary Movement of Committee Meetings to Zoom Technology*

The Mayor explained that the online Zoom platform will allow City Committees and Council to move forward with budget discussions as well as other governance during this time. He added that just today the government suspended the requirement for a physical quorum at meetings. This makes virtually meeting legal for our public bodies during this time of concern. Directions to access meetings will be posted with the agendas of meetings. The public is invited to participate as usual via internet or telephone. Extra direction will be available for anyone interested.

5. Census – April 1, 2020 – Online Option Available

The Mayor announced the upcoming Census and reminded everyone to continue spreading the importance of participation.

G. City Administrator and City Attorney Comments

1. City Administrator's Comments

City Administrator Doug Partney is continuing his work on the budget, and has made a decision to move forward with getting new Dell servers which would allow some employees to work from home. Labor expenses for this fall under the discretionary spending limit of \$5,000, and will be an expense of \$4,800/year. The mayor added that in the event that someone should test positive for Covid-19, individuals affected could continue work while quarantined.

2. City Attorney's Comments

City Attorney Fred Keck met with the Administrative & Community Services Committee on March 9th to discuss to discuss Collective Negotiating Matters. A meeting is scheduled with Public Works on March 24th. Mayor Adomite expressed concern about going into closed session online. Keck responded that changes are being made daily, and that the City is moving forward appropriately.

H. Consent Agenda

- 1. Treasurer's Report for February 2020*
- 2. Building & Zoning Report for February 2020*
- 3. Business Registrations for February 2020*
- 4. Police Report for February 2020*
- 5. Water and Sewer Report for February 2020*
- 6. Approval of the Consent Agenda as Presented*

Motion: To Approve the Consent Agenda as Presented.

Moved by Hellrung; **Seconded by** Henderson. **Vote:** Motion passed (**summary:** Aye = 8, Nay = 0).

Aye: Dawson, Hellrung, Henderson, Italiano, Knoll, Levo, Manley, and Turner.

I. Administrative and Community Services Committee Report

1. Results of Planning Commission Meeting – March 12, 2020

Building & Zoning's Linda Taake reported that the Planning Commission met on March 12th and considering the circumstances may not meet on the 30th as previously discussed.

2. Building and Zoning Administrative Coordinator's Report

Building & Zoning's Taake is unsure about holding the scheduled April Planning Commission Meeting. Notice will be given in the event of a cancellation.

J. Finance and Economic Development Committee Report

1. Bills to be Approved and Paid for the Month of February/March 2020.

Alderman Henderson referred to the Aged Obligation report with expenses totaling: \$903,546.38. (Computer-run checks: \$560,055.57; Manual Checks: \$41,222.16; Payroll \$302,268.65.)

He pointed out a need to amend the 2019 February Payroll date as shown on the report to 2020.

Motion: To Approve the Aged Obligation Report and Pay the Bills for the Months of February/March 2020 as Amended.

Moved by Henderson; **Seconded by** Manley. **Vote:** Motion passed (**summary:** Aye = 8, Nay = 0).

Aye: Dawson, Hellrung, Henderson, Italiano, Knoll, Levo, Manley, and Turner.

2. Results of Finance and Economic Development Committee Meeting – March 09, 2020

Henderson commented on the TIF and Storefront Applications discussed March 9th. No action was taken on those.

3. Finance and Economic Development Committee Meetings – 6pm, March 23, 2020 (Via Zoom)

Alderman Henderson and the Mayor reported that we expect to hold our first virtual Committee Meeting to discuss budget on March 23rd. The Committee needs to address two more items regarding Tourism grants: Field of Honor (previously a TIF request) and Harvest Ministries. Meetings held via Zoom will be recorded for reference.

4. City Treasurer's Report – None

K. Law Enforcement and Emergency Services Committee Report

1. Chief of Police's Report

Police Chief Parsons reported the continued work on the contingency plan. He added that the Department is addressing potential plans for changes in the event of an exposure. He has met with the County and there will be a conference Wednesday to address needs. The Police Department is expecting an increase in call volume and interaction with the public during this time.

L. Public Works Committee Report

1. Contractual Mowing RFP and Tab Sheet

Alderman Dawson pointed out the difference between bid amounts for this project. Public Works Director Rob Hancock directed Alderman Italiano to the RFP on BoardDocs for an explanation of the 38 acres that will be mowed by contractors. He added that their references were good and D&D Lawn Care have the required insurance. Regina Henderson inquired about a piece of land on Troy O'fallon Road being mowed by the city. Hancock answered that the Right of Way belongs to the state and is always wet, so Troy mows that area along with 20 acres within city limits.

Motion: To Approve the Lowest Bidder, D&D Lawn Care in the Amount of \$31,715.36 as Presented.

Moved by Dawson; **Seconded by** Levo. **Vote:** Motion passed (**summary:** Aye = 8, Nay = 0).

Aye: Dawson, Hellrung, Henderson, Italiano, Knoll, Levo, Manley, and Turner.

2. Crew Leader Truck Bid and Tab Sheet

Despite Rob Hancock's efforts to obtain bids, we only received one bid for the requested tool truck with towing capacity that would allow for the street crew to split up. The Street Dept. currently has a truck with utility bed and a bucket truck that they currently use to split the crew. The originally budgeted \$40,000 for a different truck + \$9,000 left over in the meter van budget + the remainder from the water budget would be used to pay for the new truck. Alderman Henderson asked if we could extend the deadline in an effort to lower the price. It was decided to move forward with this bid.

Motion: To Approve the Bid from Broadway in the Amount of \$52,752.60 as Presented.

Moved by Dawson; **Seconded by** Turner. **Vote:** Motion passed (**summary:** Aye = 8, Nay = 0). (required 2/3 vote)

Aye: Dawson, Hellrung, Henderson, Italiano, Knoll, Levo, Manley, and Turner.

3. City Engineer's Report

City Engineer Tom Cissell referred to his report on BoardDocs highlighting a few details. He met with Owner and Engineer of Shadow Wood Subdivision to address concerns. They responded with a revised plan at the March 12th Planning Commission Meeting. An IDNR grant has been submitted to fund N. Spring Valley Road. He is also currently working with Creekside on a storm water detention pond to offset runoff from concrete solar field.

4. Public Works Schedule and Report

5. Public Works Director's Report - none

Public Works Director Rob Hancock reported that the West Clay Street project continues. The storm sewer is now installed. In the Phase 4 - Hampton Glen project ground water was discovered running into the sanitary sewer so a repair was done. Projects are progressing slowly, weather permitting.

M. Reports of Special Committees (as needed)

N. Ordinances and Resolutions called by the City Clerk, with Citizen Participation

1. Ordinance 2020-08 – An Ordinance of the City of Troy, Illinois Establishing Temporary Executive Powers Pursuant to 65 ILCS5/11-1-6 (ordinance number 2020-07 recalled as 2020-08 –shown as amended)

City Attorney Fred Keck explained that municipal groups have an option of establishing temporary powers and a protocol for such emergency situations as the one we are facing. Mayor Adomite hopes we do not have to implement this.

[(from Ch. 24) Sec. 11-1-6. The corporate authorities of each municipality may by ordinance grant to the mayor the extraordinary power and authority to exercise, by executive order, during a state of emergency, such of the powers of the corporate authorities as may be reasonably necessary to respond to the emergency. Such ordinance shall establish standards for the determination by the mayor of when a state of emergency exists, and shall provide that the mayor shall not exercise such extraordinary power and authority except after his signing, under oath, a statement finding that such standards have been met, setting forth facts to substantiate such findings, describing the nature of the emergency, and declaring that a state of emergency exists. Such statement shall be filed with the clerk of the municipality as soon as practicable. A state of emergency, declared as provided in this section, shall expire not later than the adjournment of the first regular meeting of the

corporate authorities after the state of emergency is declared.

(Source: Laws 1968, p80.)】

Regina Hendrickson spoke in favor of this stating this would allow us to respond to an emergency.

Motion: To Adopt Ordinance 2020-08 as Amended.

Moved by Turner; **Seconded by** Henderson. **Vote:** Motion passed (**summary:** Aye = 6, Nay = 2).

Aye: Dawson, Hellrung, Henderson, Knoll, Levo, and Turner. **Nay:** Italiano and Manley.

2. Resolution 2020-06 – A Resolution of the City of Troy, Illinois Authorizing an Electronic Attendance Policy, Pursuant to the Illinois Open Meetings Act

This Ordinance will allow Committee and Council members to participate in meetings electronically as described by the Illinois Open Meetings Act (as long as a physical quorum is present). This is different than our current situation. The Illinois Governor has currently suspended the OMA physical quorum requirement allowing all participants to connect electronically during the crisis situation.

Motion: To Adopt Ordinance 2020-06 Presented.

Moved by Manley; **Seconded by** Turner. **Vote:** Motion passed (**summary:** Aye = 8, Nay = 0).

Aye: Dawson, Hellrung, Henderson, Italiano, Knoll, Levo, Manley, and Turner.

3. Resolution 2020-07 – A resolution of the City Council Regarding the Acceptance of the 2020 Official Zoning Map

Mayor Adomite explained that we pass an Annual Zoning Map every March. A change was made to properly depict a 40 acre field previously shown in the city limits as NOT in the city limits. Alderman Sam Italiano offered a possible explanation being that Troy did not make a resolution because it was park property. His understanding was that it automatically came into the City for road purposes and rights of the Police Department.

Motion: To Adopt Ordinance 2020-07 as Presented.

Moved by Dawson; **Seconded by** Levo. **Vote:** Motion passed (**summary:** Aye = 8, Nay = 0).

Aye: Dawson, Hellrung, Henderson, Italiano, Knoll, Levo, Manley, and Turner.

O. Closed Session (as needed)

P. Adjournment, no later than 10:00 p.m.

Motion: To Adjourn the Meeting at 8:53 p.m.

Moved by Turner; **Seconded by** Levo. **Vote:** Motion passed (**summary:** Aye = 8, Nay = 0).

Aye: Dawson, Hellrung, Henderson, Italiano, Knoll, Levo, Manley, and Turner.

X

Andrea D. Lambert
City Clerk